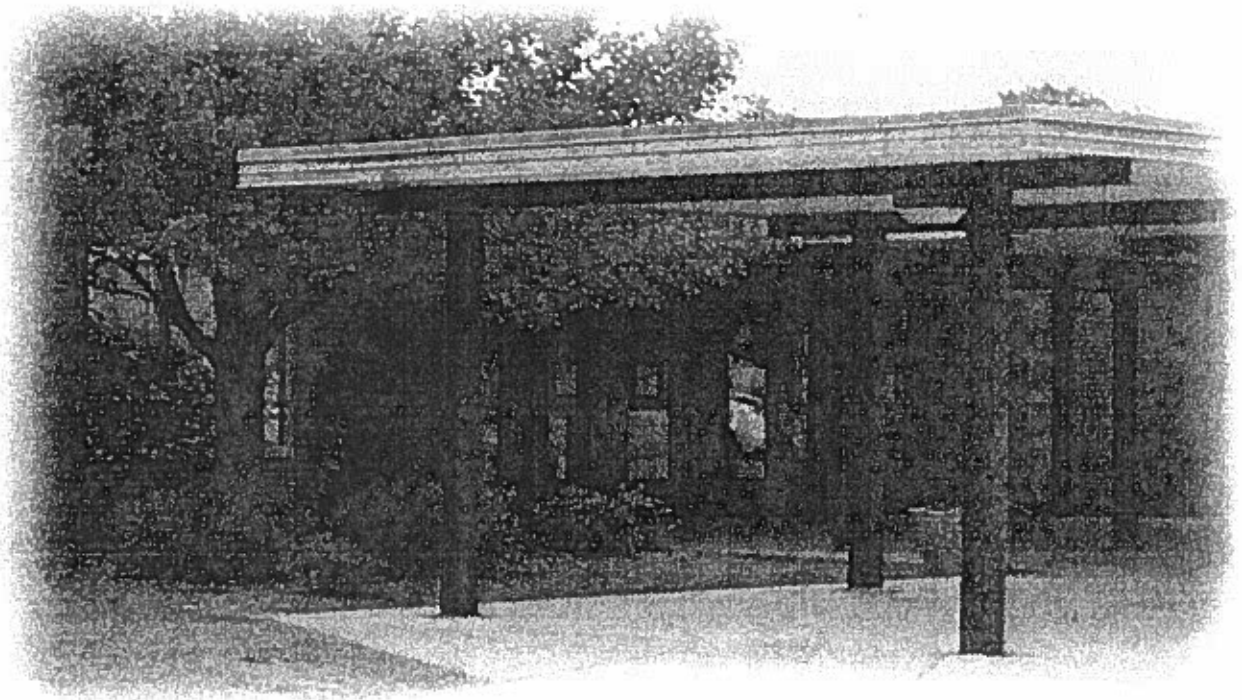


# **GRISWOLD MIDDLE SCHOOL**



# **PARENT HANDBOOK**

## CONTACTS & SCHOOL HOURS

### GMS PHONE NUMBERS:

Main Office: 860-258-7741  
Attendance: 860-258-7741  
School Nurse: 860-258-7745  
Office Fax: 860-258-7746  
Guidance/School Nurse Fax: 860-258-7645

### DISTRICTWIDE PHONE NUMBERS:

Board of Education: 860-258-7701  
Rocky Hill High School 860-258-7721  
Stevens School 860-258-7751  
West Hill School 860-258-7761  
Moser School 860-258-7771

### SCHOOL HOURS:

Regular: 7:47a.m - 2:35p.m.  
Early Closing: 7:47a.m. – 11:50a.m.  
Late Opening: 9:19a.m. – 2:35p.m.

## **CONTACTS & SCHOOL HOURS Griswold Middle School 2010/11 STAFF**

<b>NAME</b>	<b>POSITION</b>	<b>PHONE EXT.</b>	<b>EMAIL</b>
Mr. Richard Watson	Principal	7741	Watsonr@rockyhillps.com
Mr. Jason Maziarz	Assistant Principal	7741	Maziarzj@rockyhillps.com
<b>BLUE TEAM - 8</b>			
Mr. Walter Avery	Language Arts	2807	Averyw@rockyhillps.com
Mrs. Sharon Boettger	Math	2804	Boettgers@rockyhillps.com
Ms. Amy Hall	Science, TL	2810	Halla@rockyhillps.com
Mrs. Marguerite Sergo	Social Studies	2801	Sergom@rockyhillps.com
Mrs. Maureen Heilman	World Language	2711	Heilmanm@rockyhillps.com
Ms. Sharon Malinosky	Special Education	2811	MalinoskyS@rockyhillps.com

## **ROYAL TEAM - 8**

Ms. Colleen McClain	Language Arts	2809	McClainc@rockyhillps.com
Mrs. Michelle Bartha	Math, TL	2806	Bartham@rockyhillps.com
Mrs. Kerry Slisz	Science	2803	SliszK@rockyhillps.com
Mrs. Karla Harding	Social Studies	2805	Hardingk@rockyhillps.com
Mrs. Jacqueline Tower	World Language	2808	TowerJ@rockyhillps.com
Ms. Laura Simeone	Special Education	2899	Simeonel@rockyhillps.com

## **GREEN TEAM - 7**

Mrs. Lisa Cerniglia	Language Arts	2701	Cerniglia@rockyhillps.com
Mr. Daniel Randall	Math	2708	Randald@rockyhillps.com
Ms. Leslie Fuchs	Science	2703	Fuchsl@rockyhillps.com
Mr. Mark Mogielnicki	Social Studies	2705	Mogielnickim@rockyhillps.com
Mrs. Louise Adamow	World Language, TL	2707	adamowL@rockyhillps.com
Mrs. Nancy Love	Special Education	2202	loven@rockyhillps.com

## **EMERALD TEAM - 7**

Mrs. Cari Willson	Language Arts, TL	2706	willsonc@rockyhillps.com
Mr. James McKinnon	Math	2709	Mckinnonj@rockyhillps.com
Mrs. Jean Robertson	Science	2710	robertsonj@rockyhillps.com
Mrs. Cynthia Scanlon	Social Studies	2704	scanlonc@rockyhillps.com
Ms. Sandra Buonannata	Foreign Language	7701	buonannatas@rockyhillps.com
Mrs. Rhonda Pack	Special Education	2799	packr@rockyhillps.com

## **RED TEAM - 6**

Mrs. Lisa Cooney	LA/Reading, TL	2212	cooneyl@rockyhillps.com
Mrs. Kelly Mota	Math	2210	motak@rockyhillps.com
Mrs. Barbara Pearce	LA/Reading	2604	pearceb@rockyhillps.com
Mrs. Christine Sziabowski	Science	2608	sziabowskic@rockyhillps.com
Mr. Ray Beardsley	Social Studies	2602	beardsleyr@rockyhillps.com
Mrs. Marissa Violette	Special Education	2699	violettem@rockyhillps.com

## **BURGUNDY TEAM - 6**

Mrs. Nancy Sullivan	LA/Reading, TL	2605	sullivann@rockyhillps.com
Mrs. Laura Litke	Math	2606	litkel@rockyhillps.com
Mrs. Michele Matava	LA/Reading, co TL	2603	matavam@rockyhillps.com
Mrs. Marie Cordone	Science	2601	cordonem@rockyhillps.com
Mrs. Roxanne Smietana	Social Studies	2607	smietanar@rockyhillps.com
Ms. Meghan Cadieux	Special Education	2811	cadieuxm@rockyhillps.com

## **UNIFIED ARTS TEAM**

### **Art**

Mrs. Lynn Scullion	2101	scullionl@rockyhillps.com
Ms. Mary Barnett-Frawley	2102	

**Health & Physical Education**

Ms. Tyrrell White	2413	whitet@rockyhillps.com
Mrs. Lynn Skrzypiec		skrzypiecl@rockyhillps.com
Mr. George Kisluk	2414	kislukg@rockyhillps.com
Mr. Jonathan Patrei		patreij@rockyhillps.com

**Family/Consumer Science**

Mrs. Cheryl O'Connor	2215	o'connorc@rockyhillps.com
Ms. Leah O'Leary	2213	o'learyl@rockyhillps.com

**Technology Education**

Mr. Andrew Benson	2103	bensona@rockyhillps.com
Mr. Steve Patarini	2200	patarinis@rockyhillps.com

**Music**

Ms. Rebekah Harding	2107	hardingr@rockyhillps.com
Mrs. Kimberly Quinn	2216	quinnk@rockyhillps.com
Mrs. Claire Burnett	2216	burnettc@rockyhillps.com
Mr. Christopher Bolton	2107	Boltonc@rockyhillps.com

**Teacher Assistants:** Kim Boyd, Kathy Briggs, Robin Carignan, Barbara Dalton, Lucy DeBacco, Lisa Devine, Emilia Harshaw, Katherine Kirby, Lori Kovanda, Laurie McCauley, Dolly Parikh, Anita Poehnert, Kathleen Ruonavaara, Christine Saponare, Joanne Scacca.

**Reading**

Mrs. Gail Thibodeau	2204	thibodeaug@rockyhillps.com
Mrs. Melissa Whitaker		whitakerm@rockyhillps.com

**Reading Assistants:**

Mrs. Kimberly Biglow  
Mrs. Rosemarie Fox

**Esl**

Mrs. Andrea Colla	2802	collaa@rockyhillps.com
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**Speech**

Mrs. Shelley Barker	2702	barkers@rockyhillps.com
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**Library**

Mrs. Maureen O'Brien – Librarian	2250	o'brienm@rockyhillps.com
Mrs. Catherine DeCarli – Assistant	2205	

**Guidance**

Mrs. Lisa Brockel	2407	brockell@rockyhillps.com
Mrs. Rosemary Lentini	2409	lentinir@rockyhillps.com

**Nurse**

Mrs. Karen Telesca	2406	telescak@rockyhillps.com
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**School Psychologist**

Mr. Ted Dorrington	2408	dorringtont@rockyhillps.com
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**School Substitute**

Mrs. Roberta Mezzio

## **SUPPORTIVE STAFF**

Mrs. Peggy Bogus, Principal's Secretary	2402	bogusm@rockyhillps.com
Mrs. Marti Bernardi, School Secretary	2404	bernardim@rockyhillps.com
Mrs. Wendy Veinot, Part-time Secretary	2416	veinotw@rockyhillps.com

## **CUSTODIAL STAFF**

Mr. J. Raymond, Mr. M. Lussen.	2412
Mr. M. DeCarlo, Mr. J. Gutowski	

## **ATTENDANCE POLICY**

A pattern of excellent attendance is one of the best indicators for success in school and in later years. In the event of a serious illness/injury or a family emergency an absence may occasionally be necessary. If your child will be absent on a given day, a parent/guardian should call the school by 9:00 a.m. (**258-7745 - Nurse's direct line**). An answering machine is available from 4p.m. through 7:30 a.m. to record messages concerning your student's absence by calling (**258-7747, ext. 4**). If a phone call reporting an absence is not received by 9:00 a.m., parents will be called at home or work to ascertain the student's safety. Upon the students return to school he/she should bring a signed note from a parent or guardian explaining their absence and including the date(s) of absence. Your child may not participate in extracurricular or evening activities on days they are absent.

The Board of Education discourages, and would prohibit if it could, the departure of students for any reason while school is in session. In those situations where there is no alternative, you are allowed one school day for each day you are absent to make up work. School work is not provided in advance of an absence. Parents or guardians should write a note to the principal alerting the school to this absence prior to missing school. In keeping with the Board of Education Policy regarding what constitutes an "excused absence", students who are not in school during regularly scheduled schools days, for the purpose of going on a vacation or attending sporting or other events will be considered "**absent unexcused**".

Students, who are deemed by administration to be chronically tardy/absent, may lose their eligibility to participate in extracurricular activities and school trips.

## **TARDINESS**

### **EXCUSED TARDY –**

Students who are tardy to school will be considered excused only if:

- a. The student's parent/guardian comes into the school and signs the student in. Phone calls or notes will not be accepted unless they provide specific reasons for the tardiness.
- b. Medical appointment or family emergency  
Excessive tardiness due to medical appointments may require a note from a doctor.

Students will not be excused for reasons such as

- a. Waking up late
- b. Waiting in line in the parking lot
- c. Delayed at locker

Parents who choose to drive their children to school are responsible for insuring that the student arrives to school on time. Parents will be notified near the end of each quarter if students are excessively tardy.

**TARDINESS TO CLASS –**

Students are allowed three minutes to pass between classes. Class begins immediately after the bell. If you are late to class, the teacher will take appropriate action. If a student is detained by the office or another staff member, the student should be given a pass. Repeat offenders will be referred to the office for further consequences.

**DISMISSAL REQUEST**

Students who become ill and who normally walk home from school may walk home early, if we have prior written approval from the parent. Similar requirements are also in effect for bus students who wish to walk home. Bus students will not be allowed to walk home at any time unless we have prior written approval. If for some reason a student must leave early, a parent or designated person must come to the office and sign the student out. Students will not be dismissed by a telephone request.

**Griswold Middle School  
Daily Schedules 2011-12**

	<b>Regular Day</b>	<b>Late Opening</b>	<b>Early Dismissal (last day of school)</b>
Entry		9:10 – 9:15	7:36 – 7:46
Homeroom	7:47 – 7:52	9:15 – 9:21	7:48 – 7:53
Period 1	7:55 – 8:38	9:24 – 9:57	7:56 – 8:22
Period 2	8:41 – 9:24	10:00 – 10:33	8:25 – 8:51
Period 3	9:27 – 10:10	10:36 – 11:09	8:54 – 9:20
Period 4	10:13 – 10:56	11:12 – 11:45	9:23 – 9:49
Period 5	10:59 -	11:48 -	9:52 – 10:18
Period 6	-12:56	-1:23	10:21- 10:47
Period 7	12:59 – 1:42	1:26 – 1:59	10:50 – 11:16
Period 8	1:45 – 2:35	2:02 - 2:35	11:19 – 11:45
	2:28 – 2:35		11:45 – 11:50
		*Unplanned early dismissal days – schedule will be determined at time of notification – no lunch on these days.	

**Lunch Schedules**

**Grade 6**

<b>Regular Day</b>	<b>Late Opening</b>	
Per. 5 10:59 – 11:42	Per. 5 11:48-12:20	
Lunch 11:45 – 12:10	Lunch 12:23-12:48	
Per. 6 12:13 – 12:56	Per. 6 12:51-1:23	

**Grade 7**

Lunch 10:59-11:23	Lunch 11:48 – 12:13	
Per. 5 11:26 – 12:10	Per. 5 12:16 – 12:48	
Per. 6 12:13 – 12:56	Per. 6 12:51 – 1:23	

**Grade 8**

Per. 5 10:59-11:42	Per. 5 11:48 – 12:20	
Per. 6 11:45-12:28	Per. 6 12:23 – 12:55	
Lunch 12:31-12:56	Lunch 12:58 – 1:23	



# Rocky Hill Public Schools 2011-2012 School Calendar Rocky Hill, CT

School begins: August 29, 2011

School ends: June 12, 2012

(Pending snow days)

### Aug-11

*23 New Teacher Orientation, NO SCHOOL*  
*24-26 Professional Development, NO SCHOOL*  
**29 FIRST DAY OF SCHOOL-FULL DAY**

### Sep-11

*5 Labor Day, NO SCHOOL*

### Oct-11

*7 Professional Development, NO SCHOOL*  
*10 Columbus Day (observed), NO SCHOOL*  
*28 Professional Development (Early Dismissal)*

### Nov-11

*8 Election Day Professional Development NO SCHOOL*  
*11 Veterans Day, NO SCHOOL*  
*23 (Early Dismissal)*  
*24-25 Thanksgiving Recess, NO SCHOOL*

### Dec-11

*7-9 Early Dismissal K-5 only (Parent Teacher Conferences)*  
*14-16 Snow Days/Make-up for Parent/Teacher Conferences (Early Dismissal)*  
*26-30 Holiday Recess, NO SCHOOL*

### Jan-12

*2 New Years Day (Observed)*  
*16 Martin Luther King Day observed NO SCHOOL*

### Feb-12

*3 Professional Development (Early Dismissal)*  
*20 Presidents' Day (observed), NO SCHOOL*  
*20-24 Winter Recess, NO SCHOOL*

### Mar-12

*23 Professional Development NO SCHOOL*

### Apr-12

*5 Professional Development (Early Dismissal)*  
*6 Good Friday NO SCHOOL*  
*16-20 Spring Recess, NO SCHOOL*

### May-12

*25 Professional Development (Early Dismissal)*  
*28 Memorial Day (observed), NO SCHOOL*

### Jun-12

**12\*\*\*\* LAST DAY OF SCHOOL( Early dismissal) - Pending Snow Days**  
**SNOW Make-up Days, June 13, 14, 15, 18, 19, 20, 21, 22, 25, 26, 27, 28, 29.**

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3 Student/6 Teacher

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

21 Student/Teacher

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

19 Student/20Teacher

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

18 Student/19Teacher

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

17 Student/Teacher

(Dec. 14-16 - Snow Day/Make-Up Days  
Only for Parent/Teacher Conferences)

For Snow days beyond those listed in June, such days will be taken from the spring recess (April) commencing with the last day of the vacation period (April 20)

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**Board of Education Meeting Dates (Tentative)**

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*August 18, September 15, October 20, November 17, December 15, January 19,  
February 16, March 15, April 12, May 17, June 21*

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 Student/Teacher

FEBRUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

16 Student/Teacher

MARCH						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21 Student/22Teacher

April						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

15 Student/Teacher

MAY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22 Student/Teacher

JUNE						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

8 Student/Teacher

Student Days 180, Teacher Days 186, New Teacher Days 187

REVISED 3-19-10

BOE Approved: March 18, 2010